Welcome to Berklee

We are thrilled you are choosing to join our talented and diverse community, and we are excited to help you launch into your first semester.

Orientation is designed to assist you in discovering everything that Berklee has to offer and to prepare you to succeed in your first semester. The orientation schedule encompasses a variety of programs to help you in your transition to Berklee. Whether it’s preparing for classes, getting involved, connecting with campus resources, or meeting new friends, we’ve got you covered. Please refer to the information in this schedule for details on the activities we have planned for you during orientation week.

Your first week at Berklee will no doubt be busy, rewarding, and, most of all, fun. We know that challenges and questions will come up along the way, but know that we are here to support you through your first week and throughout your career at Berklee. If you have any questions, don’t hesitate to reach out to us or visit our office in the Student Activities Center. We are here for you and we are here to help you make the most of your Berklee experience.

Sincerely,

The Orientation Team

orientation@berklee.edu
617 747-2560
Technology Distribution
9:00 a.m.–4:00 p.m.
Student Computer Support Center
180 Massachusetts Avenue
(accessible entrance located at
186 Massachusetts Avenue)
Following orientation week, if you’re experiencing computer problems, stop by our offices at 180 Massachusetts Avenue or call us at 617 747-8800 (on campus, extension 8800).

The Learning Center is offering many technology training classes during orientation week to show you how to get the most out of your laptop. View the Learning Center schedule in the Campus Resources section of this schedule or visit learningcenter.berklee.edu.

Campus Tours
10:00 a.m., 11:30 a.m., and 1:00 p.m.
Departing from Cafe 939
939 Boylston Street
Experience Berklee through the eyes of a student. Tour the campus to see the classrooms and facilities where you will be learning, and hear more about Berklee’s diverse offering of programs and majors. Tours last approximately 45 minutes.
Sidewalk Celebration
1:00 p.m.–4:00 p.m.
Corner of Boylston Street and Massachusetts Avenue
Get to know Berklee’s immediate surroundings by sampling food from local vendors and enjoying some outdoor entertainment.

Sync Jam
Sunday, August 30, 2:00 p.m.–3:00 p.m.
Media Center
150 Massachusetts Avenue
(enter through 142 Massachusetts Avenue)
Come get your hands on a variety of iOS apps, MIDI controllers, and analog devices as we showcase how to sync up multiple iPads, Macs, and MIDI-compatible instruments. Throughout, there will be time to jam and try out all of the connected and synced gear.

Convocation and Concert
4:00 p.m. and 7:00 p.m.
(same show at both times)
Berklee Performance Center
136 Massachusetts Avenue
Be sure to join us as we welcome Berklee’s newest entering class. This welcome concert and presentation features talented Berklee students, alumni, and notable administrators. The event is free for students and families.
Transitioning to Berklee: A Session for Students with Disabilities and Their Families
9:30 a.m.
David Friend Recital Hall
921 Boylston Street
Bob Mulvey, director of Disability Special Services, and Gabe Roses, assistant director of Disability Services/Special Programs, will discuss services for students with documented disabilities, documentation guidelines, student responsibilities in the identification and request process, changes in disability law from high school to college, and the accommodation process.

Resources Fair
12:30 p.m.-1:30 p.m.
Dining Hall
160 Massachusetts Avenue
While you are having lunch in the Caf, be sure to visit representatives from campus offices and departments who will be on hand to answer questions.

Peer Advising Meeting #1
1:00 p.m.
Location provided in your check-in email.
At this meeting, you will get to know your peer advisor, others in your peer group, and the resources available to you through orientation and beyond. This will be a great opportunity to meet new people and ask questions about life at Berklee.
Introduction to Academics at Berklee
2:45 p.m.
Berklee Performance Center
136 Massachusetts Avenue
Learn about your first semester class schedule. This session will include an overview of the core music curriculum, academic advising, liberal arts, and the ensemble department.

Sweet Treats on the Patio
4:30 p.m.–5:30 p.m.
Patio
7 Haviland Street
After your busy afternoon of orientation sessions, stop by the 7 Haviland street patio to grab a sweet snack. If your parents, families, and guests are still on campus after their orientation, invite them to meet up with you on the patio before they depart.

Housing Meeting
9:00 p.m.
Berklee Performance Center
136 Massachusetts Avenue
This is a mandatory meeting for all students who will be living on campus. If you have any questions, email the Housing Office at housing@berklee.edu.
Tuesday, September 1

Students will receive individual appointment times to complete the Entering Student Proficiency Assessment and their placement audition on either Tuesday, September 1 or Wednesday, September 2. These times will be emailed to your berklee.edu email address. If you are unsure of your scheduled times, email orientation@berklee.edu.

Entering students may also choose to complete several optional exams to test out of classes. These exams include the Introduction to Music Technology Exam, Mathematics Proficiency Exam, and Tonal Harmony and Counterpoint Exam. For more information on how to complete these exams, please review the Optional Assessments information in the Campus Resources section of this schedule.

**Entering Student Proficiency Assessment (ESPA)**

Due to the wide range of student experience with music theory, Berklee administers an Entering Student Proficiency Assessment (ESPA). The ESPA, along with the online ear training assessment you completed over the summer, allows placement of students in the core music courses (harmony, ear training, and arranging) with peers of similar ability. Matching students with similar previous experience allows for more focused class delivery of the core material.

All entering students are expected to complete the ESPA to ensure accurate placement in their first-semester core music courses. Students will receive an appointment to take the ESPA in their check-in email.

**Placement Auditions**

The placement audition assists your instrumental department in determining the appropriate private lesson instructor for you and enables Berklee to determine the appropriate level of ensemble and instrumental lab enrollment for you, placing you in ensembles and labs with other students of similar ability.
Auditions are held by faculty members in your instrumental department and the Ensemble Department. Included in your registration materials is an audition packet, which contains music and instructions for the placement audition process.

**Welcome to the Jungle: Stan Getz Library Orientation**
1:00 p.m.
Media Lab
150 Massachusetts Avenue
(enter through 142 Massachusetts Avenue)

Berklee's library has books, scores, lead sheets, method books, DVDs, and sound recordings that will support your coursework and your own musical interests. In this presentation, you will learn more about the types of materials that are available in the Stan Getz Media Center and Library and through its website. This presentation will be offered again tomorrow at 3:00 p.m. Choose a time that fits your schedule.

**English Language Assessment for All Non-Native English Speakers**
2:00 p.m.
Lobby
7 Haviland Street

This required assessment will help us evaluate your English proficiency and place you into the English class that is best for you. There is no need to prepare for this. This is not an exam. It is an exercise that will help us make sure that we are giving you the classes that will be most helpful for you. Bring your student ID to the assessment.

If you have a Test of English as a Foreign Language (TOEFL) score, you may bring that with you. The results of your TOEFL exam may be used to place you into appropriate English classes and may result in your being excused from the English Language Assessment.
Free Outdoor Film at the Pru: Guardians of the Galaxy
7:30 p.m.
South Garden at the Shops at Prudential Center
800 Boylston Street

Grab a blanket or something to sit on and some friends to join us for Berklee’s annual orientation movie night. The entrance to the South Garden is located inside the Shops at Prudential Center at the customer service desk.
Students will receive individual appointment times to complete the Entering Student Proficiency Assessment and their placement audition on either Tuesday, September 1 or Wednesday, September 2. These times will be emailed to your berklee.edu email address. If you are unsure of your scheduled times, email orientation@berklee.edu.

For more information on the Entering Student Proficiency Assessment and placement auditions, please see information listed on Tuesday, September 1.

Welcome to the Jungle: Stan Getz Library Orientation
3:00 p.m.
Media Lab
150 Massachusetts Avenue
(enter through 142 Massachusetts Avenue)
For information on this session, please see information listed on Tuesday, September 1.

Music Production Apps Showcase
4:00 p.m.
Berklee Performance Center
136 Massachusetts Avenue
Your laptop is a powerful tool for music creation, with a suite of bundled software providing you with a modern studio in a portable package. In this showcase we will record and produce a song from scratch, demonstrating what you can do with your laptop and audio interface in GarageBand, Pro Tools, Finale, and Reason.

For a full list of Learning Center offerings, view the Learning Center schedule in the Campus Resources section of this schedule or visit learningcenter.berklee.edu.
**Peer Advising Meeting #2**
6:00 p.m.
Location provided in your check-in email.
Check in with your peer advisor and peer group to ask and get answers to questions about orientation, Berklee, and Boston.

**Jam Sessions**
7:00 p.m.
David Friend Recital Hall
921 Boylston Street

Red Room at Cafe 939
939 Boylston Street

Bring your instruments and voices to jam!

**Open Mic**
7:00 p.m.
Loft
939 Boylston Street
(accessible through the Student Activities Center)
Thursday, September 3

**International Student Meeting**
10:00 a.m.
Berklee Performance Center
136 Massachusetts Avenue

This required meeting will give entering international students the opportunity to learn about adjusting to life in the United States, speak with current international students, meet and network with staff members, and learn about resources at Berklee specifically for international students.

**ROAD Map Program**
11:00 a.m.
Patio
7 Haviland Street

The Berklee ROAD Map is your guide to the resources, offices, and departments at Berklee that will help you succeed both inside and outside of the classroom. This event will provide you with the opportunity to meet representatives from these offices and departments in order to learn about all of the resources that are available to you.

Pick up information and instructions at the 7 Haviland Street patio in the morning, then spend the remainder of the morning and afternoon visiting different locations to discover everything that Berklee has to offer.

**Community, Health, and Safety**
1:00 p.m.
Berklee Performance Center
136 Massachusetts Avenue

With so many students joining us from so many different backgrounds, we understand that you may face challenges acclimating to both Berklee and Boston. We are dedicated to easing your transition to this new community. This presentation will feature members of the Office of Community Standards, Office for Diversity and Inclusion, Personal Counseling Services, and Public Safety Department.
**Student Employment**  
2:00 p.m.  
Berklee Performance Center  
136 Massachusetts Avenue  
Start your career today. Berklee’s student employment program offers great work experience as well as a chance to network and become a working part of the college. Come and find out how to apply for work, what types of jobs are available, and how to maximize your chances of getting hired.

**Planning a Successful Career in Music**  
2:30 p.m.  
Berklee Performance Center  
136 Massachusetts Avenue  
Planning for your future starts on your first day at Berklee. The Career Development Center helps guide you through the abundant sea of opportunities, then works with you in applying them to your own career path through one-on-one advising, job search strategies, alumni connections, recruiting events, and workshops.

**Orientation to Ear Training**  
4:00 p.m.  
Berklee Performance Center  
136 Massachusetts Avenue  
Ear training assists instrumentalists and vocalists in mastering the technical and stylistic aspects of their instrument, helps writers in notating music they have created or arranged, and aids listeners in understanding what they are hearing. This interactive presentation will provide you with a preview of what to expect in your first semester ear training classes.
**Multicultural Block Party**
5:00 p.m.–7:00 p.m.
Haviland Street

Celebrate the diversity of the Berklee community with us as we take over Haviland Street for the Multicultural Block Party. Join us for music, dancing, and mingling. Don’t forget to visit the Caf for a multicultural dinner before heading over to the Multicultural Welcome Concert.

**Multicultural Welcome Concert Featuring BIGYUKI**
7:00 p.m.
Berklee Performance Center
136 Massachusetts Avenue

BIGYUKI is New York City's musical secret weapon. Supported by Grammy Award–winning drummer Daru Jones (Jack White, Talib Kweli, Kim Burrell, Esperanza Spalding) and emerging guitarist Randy Runyon (the Karma Exchange, Bilal, Jennah Bell), it is hard to believe that music this big is created by a trio.

BIGYUKI's extensive vocabulary fuels his ability to create hit sounds, attracting the attention of artists including several Grammy Award–winning and Grammy Award–nominated personalities such as QTip, Bilal, Talib Kweli, Harvey Mason, and Marcus Strickland, among others. Infusing elements of jazz, classical, hip-hop, soul, and rock, among other genres, into his compositions, BIGYUKI's highly anticipated debut EP promises to be a blood-pumping excursion into the infinite soundscapes of this virtuosic mind.
Your First-Semester Schedule Review
9:00 a.m.–12:00 p.m.
St. Cecilia Parish
18 Belvidere Street
Your academic advising team from the Counseling and Advising Center is excited to meet you to discuss and answer all of your questions about your first semester schedule. Students should look for an email from academic advising to receive their specific meeting time.

Welcome Back BBQ and Clubs Expo
12:00 p.m.–2:00 p.m.
Mothers Rest Park
The Fens
Looking for ways to jump in and get involved in the Berklee community? Come meet club representatives and join one of Berklee’s many student clubs. From our student-led newspaper The Groove, to the Musical Theater Club, to our improv comedy troupe the Accidentals, to the Film Scoring Network—with over 75+ different student-led clubs and organizations, there is certainly a welcome place for everyone! For a complete list of all the currently active clubs at Berklee, visit berklee.edu/student-activities.

Schedule Completion
3:00 p.m.
Student Activities Center
939 Boylston Street
A minimum of 12 credits is considered full time. On average, students enroll in 14–15 credits per semester for the degree program and 12–13 credits for the diploma program. The maximum load is 16 credits for students in the degree program and 13 credits for students in the diploma program. Students who have transfer credit or who have tested out of Introduction to Music Technology (MTEC-111) may find that they can add classes to their schedule.

Information on transfer credit, open credit, and liberal arts courses will be available at this time. Department chairs and/or faculty will be available to discuss course options. Please be sure to check your transfer credit before the schedule completion event. Your peer advisor will provide details and a location during schedule distribution.
**The Hookup**
5:00 p.m. and 7:00 p.m.
Berklee Performance Center
136 Massachusetts Avenue

This program is a facilitated discussion about “hooking up,” sexual assault, and bystander intervention. Attendance is required of all students. Please remember to bring your Berklee ID. Please direct any questions about this program to Leah Driscoll at Idriscoll@berklee.edu. Peer advisors will notify their groups which performance to attend.
Saturday, September 5

**Women’s Welcome Reception**
11:00 a.m.
Fordham Road Facility
25 Fordham Road
Join us for a morning of live music, brunch, and a chance to mix and mingle with fellow female students. Don’t miss out on this opportunity to make lifelong friends and to hear the experiences of past and current Berklee students.

**Explore Boston**
We know that it has been a busy week of orientation. We encourage you to take the opportunity to really get to know Boston this weekend. Here are just a couple suggestions to get you started:

**Visit a Museum**
Did you know that, as a Berklee student, you get free admission to the Museum of Fine Arts? All you have to do is present your Berklee ID at the museum to explore more than 450,000 works of art.

**See a Movie**
Visit the Student Activities Center to learn how you can purchase discounted movie vouchers for Regal Cinemas. Then grab your friends and head to the theater to enjoy a movie.

**Go for a Walk**
There are dozens of parks and recreation areas in Boston, and many are just steps from Berklee. Take a short walk down Boylston Street and you’ll arrive at the Boston Public Garden and Boston Common, a great place to walk around, ride the swan boats, or relax with friends. If you’d rather stroll along the water, head up Massachusetts Avenue towards Cambridge, and you’ll find the Charles River Esplanade, a beautiful park adjacent to the Charles River.

**Check Out a Local Market**
Weekends are a great time to visit local markets. When the weather is nice, you’ll see local artists and designers set up shop in various locations around the city. On Saturdays you can find an open market set up along the Rose Kennedy Greenway in downtown Boston, and on Sundays the SoWa Open Market sets up in the South of Washington neighborhood. While you’re there, be sure to try some tasty treats from some of Boston’s well-known mobile food trucks.
Campus Resources

**Berklee Bookstore**
1090 Boylston Street
Visit the Berklee Bookstore for your textbooks and school and music supplies. Check out our large selection of music books, including all titles from Berklee Press. We also carry a variety of Berklee clothing and gifts for the whole family. Shop online (berklee.bncollege.com) for textbooks and use in-store pickup to avoid the lines.

**Regular hours:**
- Monday–Friday: 10:00 a.m.–7:00 p.m.
- Saturday: 11:00 a.m.–5:00 p.m.
- Sunday: Closed

*American Express, Discover, MasterCard, Visa, Berklee Card, cash, check, and Barnes & Noble gift cards are accepted.*

**Berklee Card**
berkleecard.com
Your Berklee Card contains your picture, name, student number, a 16-digit ISO number (which acts like a credit card number), a three-digit security code, and a library bar code. Your Berklee Card gives you access to facilities and services and also functions as a convenient payment method for services on campus and at various neighborhood vendors. Look for the “Berklee Card Welcomed” sign at local vendors. Money can be added to your Berklee Card by visiting berkleecard.com.

**Communication**
Berklee.edu
Log in to Berklee.edu with your OnePass password to access:
- the Hub: Dashboard and email notifications about upcoming events; your department's announcements; your course posts (from Inside Berklee Courses/OL); and internships, gigs, and jobs (from the Berklee Career Manager). Customize which topics you’re subscribed to, and how often you receive the email digest.
- information from your department: office hours, deadlines, events, etc.
- the directory: contact information for staff, faculty, and departments
- the events calendar

**Facebook**
Join the Facebook group for your class at tinyurl.com/berkleefall2015. This group is just for you, so go ahead and ask questions and connect with your classmates.
**Student Newsletter**
Read the student newsletter every Tuesday to find out what's going on at Berklee: Find out about official announcements, upcoming events, academic deadlines, and exciting opportunities.

**Career Development Center**
921 Boylston Street, first floor
cdc@berklee.edu
617 747-2246
At Berklee, you’re not just attending college; you’re planning out your career in music. The mission of the Career Development Center (CDC) is to provide expert guidance, cutting-edge resources, engaging connections, and professional development programs/events in order to help you reach your music career goals. The CDC focuses on music career management and helps you, the Berklee student, in accessing the resources and activities available to you while encouraging you to apply those resources to your own career path.

**Counseling and Advising Center**
921 Boylston Street, third floor
counselingcenter@berklee.edu
617 747-2310

**Academic Advising**
Come talk to us about your academic concerns and ensure you are meeting all your educational objectives at Berklee.

**International Advising**
Every international student in F-1 status at Berklee has an international advisor who can provide professional advice and accurate information on immigration and employment topics and who can act as a liaison between you and United States government agencies.

**Personal Counseling**
Professionally trained and licensed clinicians offer this free, confidential service to all Berklee students.

**Special Services Advising**
Realize your full potential by meeting with a special services advisor about your learning needs, documentation, and recommended services or accommodations.

Stop by for Advising Express, 10:00 a.m.–12:00 p.m. and 1:00 p.m.–3:00 p.m. Monday though Friday. Call ahead to confirm hours.
The Learning Center is a computer-based training facility providing resources and opportunities that support the daily educational needs of Berklee students. The facility consists of small- to large-group instruction rooms equipped with iMac computer workstations. Each station is outfitted with a multitude of software for projects including music sequencing, notation, and multimedia production. Continually offering training on software available both in the facility and on the students’ laptops, the trainers take a hands-on approach to teaching students in a classroom or individual setting. The Learning Center also provides a core music-tutoring program where students receive help from academically qualified upper-semester students in classes such as harmony, ear training, and arranging.

**Sync Jam!**
Sunday, August 30, 2:00 p.m.–3:00 p.m
Monday, August 31, 10:00 a.m.–11:00 a.m.
Media Center, 150 Massachusetts Avenue

Come get your hands on a variety of iOS apps, MIDI controllers, and analog devices as we showcase how to sync up multiple iPads, Macs, and MIDI-compatible instruments. Throughout, there will be time to jam and try out all of the synchronized gear.

**Finale: Lead Sheets**
Wednesday, September 2, 9:00 a.m.–10:00 a.m.
Thursday, September 3, 9:00 a.m.–10:00 a.m.
Learning Center
150 Massachusetts Avenue

- Master inputting notes, chords, dynamics, and articulations.
- Create a lead sheet to Berklee specifications.

**Intro to Reason (50 minutes)**
Wednesday, September 2, 1:00 p.m.–2:00 p.m.
Thursday, September 3, 1:00 p.m.–2:00 p.m.
Learning Center
150 Massachusetts Avenue

- Experience Reason’s rack-based interface and the basics of sequencing.
- Discover the included drum machines, synthesizers, samplers, and effects.
**Intro to Pro Tools (50 minutes)**
Wednesday, September 2, 4:00 p.m.–5:00 p.m.
Thursday, September 3, 4:00 p.m.–5:00 p.m.
Learning Center
150 Massachusetts Avenue

  > Get hands-on experience with this industry-standard music production tool.
  > Set up a session, navigate the interface, create tracks, and record parts.

**Intro to GarageBand (50 minutes)**
Monday, September 1, 10:00 a.m.–11:00 a.m.
Saturday, September 5, 1:00 p.m.–2:00 p.m.
Learning Center
150 Massachusetts Avenue

  > Make drum beats, and learn the basics of music production on your Mac.

**Mac Skills**
Saturday, September 5, 3:00 p.m.–4:00 p.m.

**Liberal Arts**
7 Haviland Street, room 334
berklee.edu/liberalarts
617 747-2421

Music and liberal arts are partners at Berklee. The Liberal Arts Department fosters students’ creativity and artistry by educating the whole person. The Liberal Arts Department includes courses in humanities, social sciences, natural sciences, mathematics, and more.

By combining liberal arts courses with your music studies, you will not only enrich your education, but your own creative process as well.
LiveWell
921 Boylston Street, third floor
livewell@berklee.edu
617  747-2411
Wellness positively affects the quality of your life. Below are just a few ways to keep yourself fit and fantastic.

- Emerson Division III athletics
- Intramural sports
- Discounted gym memberships
- Martial arts
- Yoga
- Meditation
- Wellness workshops
- Injury prevention and recovery
- Fitness trainers
- Nutrition
- Online health and wellness magazines

Office for Diversity and Inclusion
921 Boylston Street, third floor
culturaldiversity@berklee.edu
617  747-3156
The Office for Diversity and Inclusion was established to provide support for Berklee’s diverse community. Our responsibility is to integrate the variety of cultural values and perspectives at Berklee into what we do at all levels, through policy development; resources and education; and sponsorship of initiatives for students, faculty, and staff. We host a variety of events and programs for students and provide resources for student cultural leaders. Visit the Center for Diversity and Inclusion at 921 Boylston Street, on the third floor, for more information.

Office of Alumni Affairs
161 Massachusetts Avenue, third floor
alumniaffairs@berklee.edu
617  747-2012
Fact: Berklee currently has 42,000 alumni, and you can be part of our network, too. After you leave Berklee you can stay connected through the alumni website.
As valuable members of our Berklee community, we don’t want you to miss out on the many alumni opportunities we provide you via our website, so make sure you get connected while you’re here and stay connected once you leave.

Alumni resources include *Berklee Today* magazine, an online directory, grant programs, discounts, and events.

**Office of Experiential Learning**
1140 Boylston Street, second floor
experientiallearning@berklee.edu
617 747-2180

Internships are one of the most effective ways to determine your career path, network, and obtain employment. A database of more than 2,000 opportunities around the world is available to students seeking internship and service-learning opportunities for academic credit. Visit the Office of Experiential Learning now, because it’s critical to plan ahead if you want to participate in one of our great programs.

**Optional Assessments**

**Introduction to Music Technology Exam**
Students who wish to test out of MTEC-111 Introduction to Music Technology can complete the exam online. For information about the Introduction to Music Technology exam and study info, visit berklee.edu/electronic-production-design/mtec-111-introduction-music-technology-online-test-out. Click on MTEC-111 Introduction to Music Technology—Online Test-out and berklee.edu/core. **Note:** *Entering students should take this exam during orientation week to receive an accurate class schedule.*

**Mathematics Placement Exam**
For information on mathematics placement and to complete the exam online, visit berklee.edu/math-test.

**Tonal Harmony and Counterpoint Exam** *(advance sign-up required)*
1:00 p.m.
1140 Boylston Street, rooms 1A and 1W
Students with prior experience in classical music theory (AP Music Theory courses, or previous college or conservatory training) may attempt to get credit by exam in core Tonal Harmony and Counterpoint courses. Please note that students may attempt this exam only once. Students who attempt a test-out and are not successful must take the course. More info is available at berklee.edu/composition (select Tonal Harmony and Counterpoint CBX Information).
**Performance Opportunities**
There are many opportunities for students to perform on campus available through the Concert Office, the Red Room at Cafe 939, and the Student Activities Center.

Concert Operations manages the five main performance venues at the college. Students can perform in the Berklee Performance Center, the Red Room at Cafe 939, David Friend Recital Hall, Lawrence and Alma Berk Recital Hall (1A), and Recital Hall 1W.

For more information about performance opportunities and leading a recital or concert, refer to berklee.edu/concert-office or visit the Concert Office at 155 Massachusetts Avenue, room 412.

The Red Room at Cafe 939 is a state-of-the-art, all-ages, student-run music venue and coffeehouse. For a list of events and information on how to apply for a Red Room gig, visit the venue website at cafe939.com.

The Student Activities Center is home to Caf Shows and the Groove. For more information, visit berklee.edu/student-activities/caf-shows.

**Peer Advising Program**
Located in the Student Activities Center
921 Boylston Street, third floor
peeradvising@berklee.edu
617 747-2349

Good news: You have a peer advisor and a faculty advisor. Your peer advisor and faculty advisor are there to help guide you as you enter Berklee, working with you to get the answers you need while you’re adjusting to your first semester and helping you to make new connections that are vital to your success at Berklee.

**Public Safety**
155 Massachusetts Avenue, basement

**Public Safety Emergency Numbers**
Emergency: 911
On-campus: extension 2333
Off-campus: 617 747-2333
For more information, visit berklee.edu/public-safety.

While we are dedicated to maintaining the Berklee campus as a safe, secure, and welcoming place to live and learn, a truly safe environment can only be achieved with your active participation.

**Tips:**

- Use the buddy system: Don’t walk alone at night.
- Don’t leave property unattended.
- Always lock your residence, even if you’ll only be gone for a minute.
- Trust your instincts: If something or someone makes you uneasy, get away.
- Report any suspicious persons or activity to Public Safety.
- In the evening hours, use Public Safety’s Safe Walk program for an escort between Berklee buildings.

**Stan Getz Library**
150 Massachusetts Avenue, second floor
library.berklee.edu
617 747-2258

The Stan Getz Library is committed to collecting and providing access to both electronic and print resources for music materials and to providing bibliographic, reference, and instructional support for Berklee’s research, scholarly, and creative pursuits. As a complement to these services, current topics are explored through events and forums hosted by the library and led by faculty members, staff, and special guests.

**Student Activities Center**
921 Boylston Street, third floor
studentactivities@berklee.edu
617 747-2560

The Student Activities Center is the hub of student engagement at Berklee. In the lounge, students can chill out, play ping-pong, watch TV, or just lose themselves in conversation with friends. The front desk provides information on life at Berklee, regular programming to inspire creativity and fun, and discounts that encourage students to take advantage of all Boston has to offer.
Visit the Student Activities Center to find:

- Information about starting or joining a club, running for student government, writing for the Groove, Jams@Berklee, or booking a caf show.
- Discounted MBTA passes, movie vouchers, game tickets, and more.
- A host of board games and video games (Wii, Xbox/Kinect).
- Fun events such as acoustic open-mic nights, art-making lunches, or karaoke.
- Resources for securing off-campus housing.

Be sure to check your berklee.edu dashboard and Berklee Student Activities on Facebook to stay informed of the latest announcements, promotions, and events offered through Student Activities.

**Student Computer Support Center**
180 Massachusetts Avenue, accessible entrance located at 186 Massachusetts Avenue
8800@berklee.edu
617 747-8800

The Student Computer Support Center (SCSC) is where currently enrolled Berklee students can go for assistance with most anything involving technology as it relates to your education at Berklee. We support Berklee students via walk-ins or scheduled appointments.

**Student Employment**
921 Boylston Street, second floor
studentemployment@berklee.edu
617 747-2687

The Office of Student Employment provides opportunities for you to work part-time on campus, thereby helping you meet some of your living expenses. With more than 500 positions ranging from 10 to 15 hours of work per week, as well as daily opportunities for project-based temporary employment, student employment is a great opportunity for professional and educational growth.

Virtually every department at Berklee employs students. You could become a stage hand at the Berklee Performance Center, assist with the technical maintenance of Berklee’s state-of-the-art recording facilities, get involved in community outreach, or host tours of the college for prospective students and their families. These are just a few of the employment opportunities available that can help broaden and develop your set of skills while you are enrolled full-time.
Student Success Office
921 Boylston Street, first floor (located in the Office of the Registrar)
success@berklee.edu
617 747-2363

Did you know that Berklee has a Student Success Office? If you’re unsure of which direction to turn, we’ll assist you in navigating all the student services available at Berklee. No matter how simple or complex the situation, we are here to support you.
Directory

**Counseling and Advising Center**
921 Boylston Street, third floor  
Phone: 617 747-2310  
Email: counselingcenter@berklee.edu

**Housing Office**
150 Massachusetts Avenue, third floor  
Phone: 617 747-2292  
Email: housing@berklee.edu

**Office of Admissions**
921 Boylston Street, suite 600  
Phone: 617 747-2221  
Email: admissions@berklee.edu

**Office of the Bursar**
921 Boylston Street, room 242  
Phone: 617 747-2165  
Email: bursar@berklee.edu

**Office of Financial Aid**
921 Boylston Street, second floor  
Phone: 617 747-2274  
Email: financialaid@berklee.edu

**Office of the Registrar**
921 Boylston Street, room 120  
Phone: 617 747-2240  
Email: registrar@berklee.edu

**Office of Scholarships**
921 Boylston Street, second floor  
Phone: 617 747-8681  
Email: scholarships@berklee.edu

**Office of the Vice President for Student Affairs/Dean of Students**
921 Boylston Street, suite 500  
Phone: 617 747-2231  
Email: studentaffairs@berklee.edu

**Public Safety**
155 Massachusetts Avenue  
Phone: 617 747-2682  
Email: publicsafety@berklee.edu

**Student Activities Center and Peer Advising Office**
921 Boylston Street, third floor  
Phone: 617 747-2560  
Email: studentactivities@berklee.edu

**Student Government Association**
921 Boylston Street, third floor, room 313  
Phone: 617 226-1400  
Email: sga@berklee.edu

**Berklee College of Music**
1140 Boylston Street  
Boston, MA 02215-3693  
berklee.edu