CALL FOR PRESENTATIONS

5th Annual Berklee City Music Network Summit
One Sound, Many Voices: Urban Popular Music and Creative Youth Development
November 09-11, 2015 New York City, NY
Presentation Proposal Form Submission Deadline: June 30, 2015

This is the Call for the BCMN Summit.

Berklee City Music Network is seeking proposals for its 5th Annual Summit

We’re looking for dynamic presentations that inform music educators and community music school administrators about proven practices, pushing the leading edge of the profession, and motivating the pursuit of excellence.

About The Berklee City Music Network Summit

The Berklee City Music Network Summit is a professional development event hosted in New York City on November 9-11, 2015. We will bring together 250 Network members, Berklee staff, board members, and like-minded individuals and organizations. Attendees will:

- Engage in professional development
- Share best practices
- Network
- Create opportunities for collaboration
- Leave with the tools to further the City Music movement: positively impacting youth development primarily through popular music.

We will explore themes related to providing access to a quality and diverse music education for students from underserved communities across the country. The summit also aims to provide inspiration for educators and administrators as they work within their own communities and organizations while making the most of their relationship with the Berklee City Music Network.

The annual summit is sure to be a one-of-a-kind experience for music educators passionate about current issues impacting policy and practice, connecting with fellow professionals who share their artistic and educational mission, and learning how to harness the energy of contemporary music to reach students from underserved communities.

Annual Summit Presentations

Presentation proposals must be submitted under one of the strands that will be framed by this year’s primary content area. Each content area explores a different aspect of education or administration in popular music education and youth development. Please see the content areas below. These areas were selected to ensure all proposals support the summit theme and advancement of the Berklee City Music Network. When submitting the proposal, please think about how your session would fit into the summit theme and content areas:

Summit Theme: One Sound, Many Voices: Urban Popular Music and Creative Youth Development

Summit Presentation Strands:

- Inclusivity, Identity and Advancement Through Music
- Cultivating Community: Music as a Medium for Youth Development
- Empowering Students through Music
- Building organizational capacities to sustain quality music instruction with creative youth development
- Inclusivity in Music: Identity Advancement
- Non-profit board development
- Technology in music: in-school and OST efficiency in reaching youth
- Creative resource development
- Innovations in student instruction and teacher training

Content Areas:

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<th>Student Engagement and Performance</th>
<th>Technology/PULSE/Curriculum Development</th>
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<td>Staff and Teacher Development (Best Practices)</td>
<td>Awareness Raising, Advancement of Mission, and Development</td>
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Session Formats

Please read the following descriptions carefully and apply for the format most appropriate to your presentation. All presenter sessions and round-table discussions are 75 minutes in length.

Panel Presentation
Panel presentation offers different perspectives on a topic or question related to one of the focus points for each strand. A diverse group of no more than three panelists representing differing constituencies is preferred. A/V equipment is provided.

Hands-on Presentation
Hands-on sessions provide participants with an opportunity to engage in teaching activities and interactive discussions about a particular topic. A/V equipment is provided.

Traditional Presentation
Traditional presentations focus on a single topic or program, typically including a talk or media presentation followed by a short discussion. A/V equipment is provided.

Roundtable Discussion
Roundtable discussions are informal presentations that emphasize spirited discussion between the presenter(s) and session attendees. Presenters start the discussion by sharing information about the program or provide a question they wish to explore, and then open discussion for input and exchange of ideas. Examples and interactive materials are welcome.

Audio-Visual Equipment
Rooms for all presentations, except roundtable discussions, are equipped with an Apple laptop, LCD projector, and screen (presenters are still encouraged to bring their own laptop with appropriate cables). No audio-visual equipment is available for roundtable discussions, but presenters may use their own laptops or tablets. Rooms for all presentations, including roundtable discussions, will have wireless Internet access.

How to Submit a Proposal
Identify the purpose, content, and expected outcomes for participants, and AN ABSTRACT (maximum of 50 words) stating the objectives of the presentation to be published in the convention program upon acceptance.

Proposals must be submitted via email to:

mresendes@berklee.edu
Maria Resendes, Assistant to the Dean
Berklee College of Music - Berklee City Music
1140 Boylston Street
MS899-CMB
Boston, MA 02215

Important Information
• All presenters’ and co-presenters’ summit registration fees are waved
• Photo, short bio, and contact information must be submitted by all presenters and co-presenters
**Presentation Team Information**

* = REQUIRED INFORMATION

**Lead Presenter (Last/First Name):**

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**Co-Presenter(s):**

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**City Music Network Site or Employer Name:**

________________________________________________________

**Job Title/Position:**

________________________________________________________

**Employer Street Address:**

________________________________________________________

**City:**

________________________________________________________

**State/Province:**

________________________________________________________

**Province/Postal/Zip Code:**

________________________________________________________

**Site/Office Phone:**

________________________________________________________

**Site/Office Fax:**

________________________________________________________

**E-mail Address:**

________________________________________________________

**Cell Phone:**

________________________________________________________

**Presenter’s experience:**

Describe previous summit and/or general presentation experience. What was the subject being presented? (Do not exceed 60 words.)

**Presenter’s Qualifications:**

Provide an introduction for the presenter. (Do not exceed 80 words.)
Presentation Information

1. Please check one*:
   - Traditional Presentation
   - Hands-On Training
   - Roundtable Discussion
   - Panel

2. Title of Presentation: *
(Do not exceed 8 words.)

3. Program Description/Abstract: *
Write a 3 sentence description (no more than 70 words), using sentences that begin with active verbs, that distills what the session will cover and what attendees can expect to learn. This description will be used for the summit program and should address the objectives, content, and ways participants may use the information.

4. Participant Outcomes: *
List 3-4 intended outcomes that describe what participants will know, be able to do, and how they might apply the knowledge as a result of attending the session.
(Do not exceed 200 words.)

5. Session Alignment: *
Please describe how the presentation is significant to summit attendees, aligns with the summit theme, daily theme and content areas:
(Limit your response to 50 words.)
6. Session Focus and Strands

Summit Session or Roundtable Strands: *
(Select the strand that best categorizes your session. Select no more than 2 Strands addressed in your session.)

Content Areas:

Student Engagement and Performance
- Youth Development
- Preparing youth for college
- Pathways to careers
- Engaging parents, community and caregivers

Staff and Teacher Development
- Assessment: the ins and outs of authentic assessment and interventions
- Lesson planning and classroom management
- Music content: performance, practicing, composing, improvisation
- Building capacity: Community partnerships
- Music learning: hands on demonstrations for developing innovative techniques
- Research based instructional strategies
- Peer-to-peer music education models

Technology/PULSE/Curriculum Development
- Using technology for music education
- Integrating Music into Science, Technology, Engineering and Math
- Best practices for public school music teachers or teaching artists in urban and/or rural communities
- Formalized Testing and Benchmark Assessment
- Peer-to-peer music education models

Awareness Raising, Advancement and Development
- Building a volunteer corps
- Developing Mission Driven Revenue Streams
- Creating revenue streams
- Creative Fundraising
- Volunteerism & cultivation
- Donor Stewardship
- Telling your story

7. Session or Discussion Process: *

Provide the session or discussion agenda and design. Do not exceed 200 words.
1. TIME – How much time for each part of your presentation?
2. CONTENT – What content will be addressed?
3. PROCESS – How will participants experience the content?
8. Impact: *
Describe the impact that this work has had on instructors, and/or student learners, and/or organization(s).
(Do not exceed 100 words.)

9. Intended Audience: *
Teachers  Administrators  Teachers and Administrators

10. Audio Visual Needs: (Please note, presenters are encouraged to provide their own laptops)
☐ LCD Projector & Screen  ☐ Flip Chart  ☐ CD Player
☐ VCR / DVD Player  ☐ Overhead Projector  ☐ Other: ______________________________

11. Handouts
Presenters are expected to provide handouts. Attach a copy of the handouts you will share with participants or describe these in 100 words or less. Presenters are expected to print their own handouts, as well as forward electronic copies for posting on the summit website by October 1, 2015.

I authorize the staff Berklee College of Music to post my session handouts on its website: ☐ Yes ☐ No

12. Statement of Intent
If this proposal is accepted and in the event I have co-presenters, I will be responsible for notifying my co-presenters regarding the status of the proposal and presentation information. I will be responsible for providing the contact information of my co-presenters upon acceptance of the approved proposal.

__________________________________________________________________________  __________________________________________________________________
Name  Date