GUITAR SESSIONS
A World of MUSIC
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Welcome!

Welcome to the 2015 Guitar Sessions. This booklet features arrival and departure information and includes a sample schedule, payment policies, and other information to make preparation as easy as possible.

If you have any questions, please contact the Office of Summer Programs at summer@berklee.edu or 617 747-2245.

We look forward to meeting you at Berklee this summer.
What’s Next?

Complete Your Registration
Log in to your account at apply.berklee.edu. If you have not completed your registration, the progress bar on the right side of your account page will reflect any incomplete forms or applications. Your registration is not complete until all required items listed here are completed.

Make Travel and Housing Arrangements
If you submitted an online housing application on apply.berklee.edu, you will receive a building assignment via email before the start of the program. Room assignments will be distributed at check-in. Upon receiving a housing assignment, follow the instructions disseminated via email to retain your place.

For more information on housing, contact Berklee’s Housing Office at housing@berklee.edu or 617 747-2292.

Submit Payments
Your current balance and payment information can be reviewed under “My Payments” on your apply.berklee.edu account.

For more information on payments, visit berklee.edu/summer/tuition or contact the Office of the Bursar at 617 747-2165 or bursar@berklee.edu.

International Students: Submit Immunization Records
If you are an international student, the Commonwealth of Massachusetts requires that you submit complete immunization records in order to finalize your registration. Students with missing or incomplete forms cannot participate in the program until completed forms are received.

Visit berklee.edu/summer/international to download the immunization form or contact summerinternational@berklee.edu for more information.
Check-In: Sunday, August 16
All students must arrive during check-in. An optional campus tour will take place at 10:00 a.m.

Date: Sunday, August 16
Time: 9:00 a.m. to 2:00 p.m.
Location:
David Friend Recital Hall
921 Boylston Street
Boston, Massachusetts 02115

Placement Audition
Classes, ensembles, and clinics are designed to meet a variety of individual needs. Appropriate class assignments will be based on a placement assessment. We ask you to be prepared to play a short piece of music no more than two minutes long. Students able to read music will be asked to demonstrate their skills in this area.

Schedule Distribution
Personalized schedules will be distributed on Monday, August 17 between 9:00 a.m. and 10:00 a.m. at the Berklee Performance Center, 136 Massachusetts Avenue. Students follow their personalized schedule for the duration of the program.
What To Bring

- Notebook and pens/pencils
- Electric or acoustic guitar with pick-up (if applicable)
- Cords for connection to amplifiers
- Electric guitar tuner for in-class use
- Amplifiers are provided for use in classrooms and for final concert.

Since no amplifiers are provided for use in practice rooms, students may bring a set of practice headphones or very small amplifier.

You are permitted to bring laptops, computers, tablets, etc., although it is not required. Wireless Internet and electrical outlet plugs are provided throughout the campus.

Please keep in mind that it is your responsibility to keep your items safe. Berklee is not responsible for the loss of these items.

Departure: Friday, August 21

Final Performances: Friday, August 21, 10:00 a.m.–1:00 p.m.

Students will receive room assignments on or before Thursday evening, August 20. Family and friends are welcome to attend Final Performances.
# Sample Schedule

Please note, the following schedule and course descriptions are only a sample and are subject to change. You will receive personalized schedules on the first day of the program.

**Sunday**
- 9:00 a.m.–2:00 p.m. | Check-In and Auditions
- 3:00 p.m.–5:30 p.m. | Opening Ceremony / Concerts
- 5:00 p.m.–7:00 p.m. | Dinner
- 7:00 p.m.–8:30 p.m. | Jam Sessions

**Monday–Thursday**
- 10:00 a.m.–12:00 p.m. | Ensemble
- 12:00 p.m.–1:00 p.m. | Clinic
- 1:00 p.m.–2:00 p.m. | Lunch
- 2:00 p.m.–3:00 p.m. | Fretboard Harmony Class
- 3:00 p.m.–4:00 p.m. | Styles Class
- 4:00 p.m.–5:30 p.m. | Visiting Artist/Faculty Master Class
- 6:00 p.m.–7:00 p.m. | Dinner
- 7:30 p.m.–9:00 p.m. | Concert in the Berklee Performance Center
- 9:00 p.m.–10:30 p.m. | Jam Sessions

**Friday**
- 10:00 a.m.–11:00 a.m. | Ensemble Set-Up/Rehearsals
- 11:00 a.m.–1:00 p.m. | Final Performances
**Ensemble**
For two hours a day, students will rehearse in an ensemble with a Guitar Sessions faculty member in the style of their choice. Styles include: rock (classic), rock (metal), jazz, blues, funk, performing songwriter, and fingerstyle acoustic. These groups will perform in the final concerts on Friday.

**Styles**
For one hour a day, students meet with a second faculty member in their chosen style to further develop their playing skills.

**Fretboard Harmony**
For one hour a day, students will study applied theory and ear-training concepts in small groups.

**Clinics**
Lectures, demonstrations, and performances by members of our Guitar Sessions Faculty and our Visiting Artist. Clinics are offered in all the styles represented in our curriculum.

**Jam Sessions**
Led by members of our faculty and a faculty rhythm section, this is a chance for students to practice taking the stage with a band in a variety of styles, in an informal setting.

**Final Concerts**
The student ensembles perform with a faculty rhythm section. Performances are held in the college’s concert venues: the Red Room of Cafe 939, and the Berklee Performance Center. Family and friends are welcome to attend.
Program Director

**Kim Perlak** Assistant Chair, Guitar Department

With performances that are deeply personal and express a breadth of tradition, guitarist Kim Perlak is recognized as an inspired voice in new American music. Her playing is praised by the Austin-American Statesman as “thoughtful, enchanting, vivid...a songwriter’s circle without the lyrics,” and by another Austin reviewer as “moving...the most patriotic thing I’ve experienced in many months.”

Perlak’s versatile and inclusive approach to the instrument embraces new composition, scholarship, and public service. Her performances of new classical works and collaborations with jazz and traditional players were featured on the National Public Radio program *Classical Guitar Alive*, at the Yale Guitar Extravaganza, and at the National Guitar Workshop. Her work combining performance, American music history, and outreach has been funded through grants from the Carolina Institute for Leadership and Engagement in Music, and the Center for African American Southern Music. Perlak is the founder of the concert series “Ben & I Play for Peace,” which has raised $25,000 for the Veterans’ Guitar Project, Wounded Warrior Project and Wheelchairs for Iraqi Kids, and she was officially recognized by the U.S. House of Representatives. In 2012, Perlak was named the editor-in-chief of *Soundboard*, the magazine for the Guitar Foundation of America.

Perlak is the assistant chair of the Guitar Department at Berklee. In addition to her administrative responsibilities, she directs the contemporary classical guitar ensemble, teaches a right-hand technique lab for improvising players, and teaches private students.

Perlak earned a doctor of musical arts degree from the University of Texas at Austin in 2008, a master’s of music degree from Yale University School of Music, and a bachelor of music degree from Stetson University in 1998. Kim Perlak plays guitars by Thomas Humphrey and endorses D’Addario Strings.
Housing

Please note that registering for a summer program does not guarantee housing accommodations.

If you have requested on-campus housing, the housing application is available in your account at apply.berklee.edu. Room assignments will be communicated to housing applicants via email until residence halls reach capacity. To be eligible to stay in a residence hall, you must be 15 years of age by the start of the program. There is limited housing for students 21 and older.

For questions concerning on-campus housing, call the Housing Office at 617 747-2292.

Move-In

Students staying on campus may move into housing starting at 9:00 a.m. on Sunday, August 16. Students are encouraged to move in before checking into the program.

Move-Out

Students must move out of housing on Friday, August 21 before 8:00 p.m.

Suggested Packing List

All dorms are furnished with a desk, chair, dresser, and bed.

<table>
<thead>
<tr>
<th>Bedding</th>
<th>Other</th>
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<tr>
<td>Sheets (extra long twin)</td>
<td>Laundry supplies</td>
</tr>
<tr>
<td>Blanket</td>
<td>Backpack</td>
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<tr>
<td>Pillow</td>
<td></td>
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<td>Towels</td>
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<tr>
<th>Toiletries</th>
<th><em>Do Not Bring</em></th>
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<tbody>
<tr>
<td>Soap</td>
<td>Cooking appliances</td>
</tr>
<tr>
<td>Shampoo</td>
<td>Coffee pot</td>
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<tr>
<td>Toothbrush/toothpaste</td>
<td>Halogen lamp</td>
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<tr>
<td>Etc.</td>
<td>Candles</td>
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<td>Weapons</td>
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Residence Hall Staff and Policies

Both full-time professional staff (resident directors) and student staff (resident assistants) live in the residence hall to ensure a safe and comfortable living environment.

Every resident must check in with the Residence Life staff in their residence hall nightly between 10:00 p.m. and 11:30 p.m. Residents are prohibited from leaving the residence hall once checked in.
Meals

On-Campus Students
Meal plans are included in the housing cost, but students may find they need money for additional meals.

Off-Campus Students
Students living off campus may purchase a meal plan or pay cash in the Berklee Dining Hall at 160 Massachusetts Avenue when they arrive. Or, visit campusdish.com/en-US/CSNE/Berklee.

For more information, contact Berklee Dining Services at 617 747-8964. All special dietary needs should be directed to Jessica MacKool at jmackool@berklee.edu or 617 747-2510.

Community Standards
Berklee Summer Programs adheres to the Berklee Summer Community Standards, which reflect our expectations regarding acceptable behavior during your time here this summer. These behavioral standards are designed and enforced to ensure the safety and well being of all students participating in Berklee's summer programs and living within the residence halls on campus.

If we hear or see something that is contrary to these standards, we have a duty to investigate the matter in order to protect you and our other students. Failure to abide by these standards will be investigated swiftly and may lead to immediate removal from Berklee housing and/or the program without reimbursement of fees.

For a full list of standards and information on what you can expect at Berklee and what Berklee expects of you during your time on campus, we encourage you and your family to visit berklee.edu/summer/registered-students/community-standards.
# Tuition Payment

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<tr>
<td>Tuition</td>
<td>$1205</td>
</tr>
<tr>
<td>Housing (if applicable)</td>
<td>$790</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1995</strong></td>
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Telephone: **866-456-4952**

## Additional Payment Options

### Mailing Checks and Bill Pay
Payments received through “bill pay” will be in the form of a check. Depending on the location and bank, payments take approximately one to two weeks to be received by the college. Please include the student ID number with check payments.

**Pay to:** Berklee College of Music  
**Address:**  
Berklee College of Music  
1140 Boylston Street  
MS-921 BUR  
Boston, MA 02215

### Domestic Wire Transfer
For domestic wire transfers, the student’s name and Berklee student ID number is required.

**Pay to:** Berklee College of Music  
**Account number:** 169789320  
**ABA number:** 021000021  
**Bank address:**  
J.P. Morgan Chase Bank  
270 Park Avenue  
New York, NY 10017

### International Wire Transfer
Do not send international wire transfers directly to Berklee’s account. Berklee uses peerTransfer for all international wires: berklee.peertransfer.com.

## Private Scholarships
Students accepting scholarships from outside organizations should provide the organization with the information above to resolve payments. Be sure the organization includes the student's name and ID number with the payment.

If the payment cannot be provided before the due date, the organization should mail an official scholarship award letter to Berklee College of Music at 1140 Boylston Street, MS-921 BUR, Boston, MA 02215. The scholarship payment or award letter must arrive before the payment due date.

## Questions?
For additional information, contact the Office of the Bursar at bursar@berklee.edu or 617 747-2165.
Travel

Directions to Campus

Berklee’s campus is located around the intersection of Boylston Street and Massachusetts Avenue. Students are responsible for arriving to the program and their place of residence.

By Air

Boston is served by Logan International Airport. The Logan Express bus (massport.com/logan-airport/to-and-from-logan/logan-express/) brings passengers from the airport (outside of the “Arrivals” area) to Hynes Convention Center on Boylston Street, which is directly across the street from Berklee’s Genko Uchida Building at 921 Boylston Street and is in close proximity to all Berklee buildings. From the airport, students can easily take a cab for approximately $25-$35. There are many local driving services where arrangements can be booked in advance. Students can also take the subway (available from 5:50 a.m. to 12:30 a.m.) to the Hynes Convention Center stop. An airport shuttle bus also runs to the subway station.

By Train/Bus

Boston is served by Amtrak, major bus lines, and local bus and commuter train service. Most buses arrive at South Station. The closest Amtrak stop is Back Bay.

By Public Transportation

The Massachusetts Bay Transportation Authority (MBTA)—otherwise known as “the T”—services Boston. Take the Green Line (B, C, or D) subway to the Hynes Convention Center stop. Take the Massachusetts Avenue exit out of the station. When you reach street level, turn left and you will soon see Berklee buildings.

By Car

From points west: Take the Massachusetts Turnpike (Interstate 90) east to Exit 22 (Prudential Center), which begins in the Prudential tunnel. When you reach this exit, follow the Prudential Center signs to street level and onto Huntington Avenue. Stay in the right lane until reaching the street’s third traffic light. Turn right onto Massachusetts Avenue.

From points south: Take Route 93 North (Southeast Expressway) to the Massachusetts Avenue/Roxbury exit (left lane exit). Turn right onto Massachusetts Avenue at the traffic light.

From points north: Take Route 93 South or Route 1 South. These roads converge at Boston’s central artery. Follow the signs for Storrow Drive West and stay in the center lane. Take the Fenway exit and then quickly move into the left lane in order to take a hard left onto Boylston Street.

Parking

Parking is available at several nearby parking garages. Parking garage fees can cost more than $20 per day. Metered street parking is free on Sundays.
**Instrument Transportation**

Students are strongly encouraged to consult their airline regarding instrument transportation policies. Keep in mind that instrument cases may be searched thoroughly by airport personnel, with or without the student present. We encourage you to label the case with your name and phone number and Berklee’s address in case you become separated from it. You may wish to include “fragile” stickers on the outside of the case and a note inside the case indicating that airport security should take special care when handling the instrument for luggage inspection.

For more information on traveling to Berklee, visit berklee.edu/summer/registered-students/travel.
Health and Safety

Public Safety
Berklee’s Public Safety Department is responsible for campus safety, security, law enforcement, and emergency response on campus. It is the department’s mission to provide a comprehensive program of services to help ensure the campus remains a safe environment in which to live, study, and work. Officers are on duty 24 hours a day, seven days a week. To read more about Berklee Public Safety, please visit berklee.edu/public-safety.

Health Insurance
Though students are not required to obtain health insurance in order to attend the program, it is strongly suggested that they obtain insurance that will cover the cost of health concerns during the length of their stay in Boston. Students should be sure that their health insurance policy covers them while they are attending the program, especially if they are coming from out of state or from a country other than the United States.

Property Insurance
The college insures only its own property against loss. It does not insure nor reimburse against the loss—from any cause—of student property. It is strongly suggested that students who possess property of value insure against loss through their own insurance company. If your instrument is valuable, please make sure it is insured.

2015 Liability Waiver and Student Privacy
You accepted the terms of the 2015 liability waiver during registration. For a copy of the 2015 Summer Programs waiver, visit berklee.edu/summer/registered-students. For information regarding student privacy laws, visit berklee.edu/summer/registered-students/resources.
Services for Students with Disabilities

Accommodations are available for students with physical limitations or documented learning disabilities. Services available may include academic accommodations and referrals to on-campus support, including adaptive technology and tutoring. Students should submit documentation of a disability and the need for accommodation well before the program start-date. Accommodations in classroom teaching methods and testing cannot be offered unless appropriate documentation is on file with the college. For more information on services for students with disabilities, contact the Counseling and Advising Center at 617 747-2310 or counselingcenter@berklee.edu.

Questions?

For more information on health and safety, visit our Parent and Student Resources page at berklee.edu/summer/resources or contact the Office of Summer Programs at 617 747-2245 or summer@berklee.edu.

Contacts

Office of Summer Programs
berklee.edu/summer
summer@berklee.edu
Telephone: 617 747-2245
Fax: 617 262-5419
155 Massachusetts Avenue, 4th floor

Office of the Bursar
berklee.edu/bursar
bursar@berklee.edu
617 747-2165
921 Boylston Street, Room 242

Housing Office
berklee.edu/housing
housing@berklee.edu
617 747-2292
150 Massachusetts Avenue, Room 351

Office of Public Safety
berklee.edu/public-safety
publicsafety@berklee.edu
Emergency: 617 747-2333
Non-emergency: 617 747-2682
155 Massachusetts Avenue, Basement

Office of Admissions
berklee.edu/admissions
admissions@berklee.edu
617 747-2221
921 Boylston Street, Room 600

Berklee College of Music
berklee.edu
1140 Boylston Street
Boston, Massachusetts 02215-3693
USA