THE ACCIDENTALS COMEDY TROUPE
CLUB CONSTITUTION

The Accidentals Comedy Troupe (ACT)

ARTICLE I - NAME
The name of this group shall be known as The Accidentals.

ARTICLE II PURPOSE
The purpose of this group is to provide entertainment and educate peers on comedy through workshops, meetings, and etcetera. We will educate, entertain, and outstand the members, community, and school through the essence of comedy. We establish techniques in the four subgroups: 1) Stand-up, 2) Group Improvistaion, 3) Sketch Comedy, and 4) Sketch Writing. This will not only help students to be confident as speakers, but will help them develop into mentally prepared individuals.

ARTICLE III - MEMBERSHIP
Membership shall consist of any Berklee student, faculty, or staff member. Voting membership is limited to enrolled Berklee students.

ARTICLE IV - OFFICERS*
Officers of the club shall be as follows:

President - The president organises and runs club meetings, serves as the liaison between the club and the Student Activities Office, represents the club at campus meetings, keeps the club advisor informed of club activities, and has the authority to create committees to carry out the club's goals.

Vice-President - The vice-president runs the meetings when the President is not available or is unable to perform his/her duties, assists the President as necessary, and is responsible for club public relations.

Secretary - The secretary is the custodian of all records of the club, records meeting proceedings and club activities, keeps a list of club members and contact information, handles all correspondence, and keeps membership informed of club projects and activities. Secretary will be responsible for
distributing monthly newsletters to club members only.

Treasurer- The treasurer is responsible for all club finances, formulates and implements strategies to generate income, prepares funding allocations to be submitted following Policies and Procedures Governing Student Organisations, and prepared financial statement at the end of each active semester.

*Officers must at least be in their seventh semester to qualify for the position and must maintain at least a Cumulative Grade Point Average (CumGPA) of 2.00, though they are encouraged to carry at least a 3.00.

ARTICLE V - TEAM LEADERS**
Team Leaders of the club shall be as follows:

A Team Leaders (2)- The A Team Leaders are responsible for the Performance subgroups of the club (Stand-up, Group Improvisation, and Sketch Comedy). They serve as the mentors and organisers of the Performance subgroups. They correspond with the Officers with the progression of their members, their goals, videos for show, and etcetera.

B Team Leaders (2)- The B Team Leaders are responsible for the Sketch Writing subgroup. As stated above, They serve as the mentors and organisers of the Performance subgroups. They correspond with the Officers with the progression of their members, their goals, and ideas they may have for sketches.

**Team Leaders must be in their fifth or sixth semesters to qualify for the position. Students lower than fifth semester level or higher than sixth semester level are not qualified for this position and must maintain at least a Cumulative Grade Point Average (CumGPA) of 2.00, though they are encouraged to carry at least a 2.80.

ARTICLE VI - ELECTIONS
Nominations will be taken by the President up until elections. Nominees must be voting members and have attended at least 3 meetings. All nominees must have at least a CumGPA of 2.50 and maintain a CumGPA of at least 2.00 during his/her term of office.

Elections will be held during the last scheduled meeting in April. Membership will be advised of elections 2 weeks in advance of the election date.
The term of office shall be the 1st of September to the 31st of August of the following year.

ARTICLE VII - MEETINGS
The group will meet at least twice a month during the Autumn and Spring semesters. This does not include rehearsals. Quorum for conducting business shall be 2/3 of voting membership. The Secretary shall notify membership of all meetings.

ARTICLE VIII - REHEARSALS
The group will have rehearsals on a weekly basis. Each subgroup shall meet and rehearse on separate days. This will allow members to participate in multiple subgroups if they so desire. This will also help to make valuable use by focusing on one specific subgroup for warming up, training, and rehearsing. Rehearsals are mandatory for members unless excused. If member(s) must be excused than they must contact a substitute for the duration of their absence. Unexcused absences will not be tolerated. If member(s) unexcusably miss a rehearsal, he/she will be contacted by their Team Leaders and the Club Secretary. It will solely be up to the Vice President on their expulsion from the club. If the member(s) are permitted to stay in the club after being approved by the Vice President, and miss another rehearsal, then the President will expel the member(s) from the club, and be replaced. Expelled members will have the ability to sign-up and re-audition for the club the following semester.

ARTICLE IX - FINANCES
The group shall request funding or generate funds as needed following the Policy and Procedures Governing Student Organisations at Berklee. The Treasurer shall be responsible for this.

ARTICLE X - AMENDMENTS
The organization can only accept amendments if there has been previous notice of such changes and quorum is present. Passage of amendments will be by a majority vote of 2/3 voting membership.

ARTICLE XI - RATIFICATION
The constitution shall be ratified with a quorum present and a majority vote of 2/3 voting membership.