Curriculum Transfer Agreement Between
Berklee College of Music, Boston, Massachusetts
and
Koyo Conservatory, Kobe Japan

Part 1: Terms of the Agreement

1. This agreement will apply to students who transfer to Berklee College of Music (BCM) from Koyo Conservatory (hereafter referred to as "Koyo") beginning in September 2013 and ending in August 2016. This agreement will be reviewed during the 2015-16 academic year and revised for September 2016 onwards as appropriate.

2. It is to be understood clearly by both institutions that this agreement is applicable only to students who attend Koyo first and then transfer to BCM. The credit transfers in this agreement will not apply to students who attend Koyo after attending BCM.

3. Both institutions will communicate in a timely fashion any curriculum or policy changes that occur affecting courses or policies in this agreement. In case of curriculum or transfer policy change, the original agreement under which the student enrolled at Koyo will apply.

4. Should the present agreement not be renewed by either party for whatever reason, students already enrolled in the curriculum transfer program at Koyo under this agreement prior to its termination will be accepted into BCM under the terms of the agreement.

5. Koyo students who transfer to BCM under this agreement will be on an equal (i.e., non-preferential) standing with BCM students with regard to entry to major programs.

6. BCM agrees to supply Koyo with such study materials (such as handbooks on particular musical terminology, instrumental proficiency standards, etc.) as are deemed appropriate, and to monitor carefully the progress of transfer students' studies at BCM. The tracking and outcomes of students who attend BCM under this agreement will be a prime factor in the determination of its renewability. Other factors will include the number of students who transfer during a given period.

7. Koyo students wishing to transfer to BCM must apply for admission to BCM in a timely manner, even before completing their program at Koyo if necessary; and satisfy all other requirements for admission as described in the current college bulletin under "Admissions Policies and Procedures."

8. Koyo students seeking credit transfer under this agreement must at the minimum complete all specified Level 1 Koyo courses (see Part 2) with satisfactory grades (see item 9 below), and must send a letter of recommendation from a principal college officer (Registrar, Program Chair, academic dean, etc., to be determined by Koyo and named below) to serve as a sponsor, attesting to their successful completion of the Koyo/BCM curriculum transfer program. This officer is:
   • Mr. Kosuke Sawa, Academic Dean, Koyo Conservatory

9. Koyo transfer students must earn an average grade of "B" or higher in each subject area for all Level 1 courses designated for transfer under this agreement. Transferring students must send the BCM Office of Admissions an official transcript, showing all courses specified as completed with satisfactory grade, before credit transfer at BCM can take place. This may take place after completion of the BCM admissions process, when a complete Koyo transcript is available.

10. Students transferring to BCM under this agreement must fulfill BCM’s residency requirement: “All students, including candidates transferring from another school, are normally required to complete four semesters of attendance and a minimum of 60 credits for the degree and 48 credits for the diploma at Berklee in order to graduate from the college.” This requirement will be applied regardless of the number of credits transferred.

11. Administrators with direct responsibility for maintaining this agreement and negotiating future changes to it are:
   • Mr. Kosuke Sawa, Academic Dean, Koyo Conservatory
   • Dr. Camille Colatosti, Dean, Institutional Assessment and Graduate Studies, Berklee College of Music
Part 2: Curriculum Transfer Requirements

Level 1: Core Music (Classroom and Performance)

Students seeking curriculum articulation with Berklee College of Music must complete all of the following courses at Koyo Conservatory, earning an average grade of “B” or better in each subject area (e.g., Harmony, Ear Training, etc.):

Harmony 1
Harmony 2
Harmony 3
Harmony 4 (optional)

Ear Training 1
Ear Training 2
Ear Training 3
Ear Training 4 (optional)

Arranging 1
Arranging 2

Introduction to Computer Music

Western Music History 1
Western Music History 2

Private Instruction (4 semesters)

Enrollment in Ensemble for each semester (minimum four semesters)

Note that Koyo students seeking credit transfer under this agreement must complete all of the above courses, and must send a letter of recommendation from a principal college officer (registrar, program chair, academic dean, etc., to be determined by Koyo and named below and in Part 1 of this agreement) attesting to their successful completion of the Koyo/Berklee curriculum transfer program.

Koyo Sponsor: Mr. Kosuke Sawa, Academic Dean, Koyo Conservatory

Level 1 Core Music Transfer Credit to Berklee College of Music

Classroom Courses. Koyo Students who complete all the above courses in Level 1 Core Music (see above) with an average grade of “B” or better in each subject area (e.g., Harmony, Ear Training, etc.) will receive transfer credit at Berklee College of Music for the following courses:

PW-111 Music Application and Theory (3)
HR-112 Harmony 2 (2)
HR-211 Harmony 3 (2)
HR-212 Harmony 4 (2) (optional: if Harmony 4 was taken with Koyo)
AR-111 Arranging 1 (2)
AR-112 Arranging 2 (2) (not a core music requirement; may be applied as general elective requirement)

ET-111 Ear Training 1 (2)
ET-112 Ear Training 2 (2)
ET-211 Ear Training 3 (2) or ET-231 Solfege 1 (2) depending on Berklee major requirement
ET-212 Ear Training 4 (2) or ET-232 Solfege 2 (2) depending on Berklee major requirement (optional: if Ear Training 4 was taken at Koyo)

MTEC-111 Introduction to Music Technology (2)
LHAN-211 History of Western Music 1 (2)
LHAN-212 History of Western Music 2 (2)

**Level 1 Performance Courses**

**Ensemble:** Koyo transfer students will receive up to five (5) transfer credits in ensembles (one credit per course taken at Koyo with an average grade of "B" or better). Koyo students are expected to enroll in an ensemble course each semester they are enrolled at Koyo.

**Principal Instrument:** All majors at BCM require a residency of at least four (4) semesters of participation in private lessons and successful completion of four final exams on a principal instrument. Principal Instrument courses (private lessons) taken at Koyo will not transfer directly. At BCM, transfer credit and credit-by-exam (CBX) are not available for courses in which both proficiency and participation are the criteria for credit. However, the chair of the instrumental department may grant CBX for private lessons for those students who have advance-placed on their entering placement exam and need to align their private lesson requirements with their major residency requirements. Generally, CBX for private lesson is limited to levels 1 – 4. Transfer students should see the chair of their instrumental departments with any questions concerning CBX and private lessons.

Proficiency standards for each instrument are available on the college’s web site [www.berklee.edu](http://www.berklee.edu). The published criteria are minimum requirements for credit. To receive Credit by Exam (CBX) in private lessons, students will be expected to perform above and beyond the minimum proficiency criteria for the exam level in question because both proficiency and residency are included in the criteria for credit. Students are awarded their CBX credit after their senior recital or successful completion of the final project of their major.

**Level 2: Elective Music and Liberal Arts or General Education Courses**

**Note on the BCM Liberal Arts (General Education) curriculum:** Students transferring to the degree program at Berklee College of Music must earn a minimum of 40 credits in Liberal Arts (general education), and may utilize six additional Liberal Arts or GE credits (two courses) as general elective credit. Students in the diploma program at Berklee may utilize up to 12 Liberal Arts or GE credits (four courses) as general elective credit. See the Berklee College of Music Bulletin for more information on degree and diploma programs, requirements, and definitions of “General Electives” and “Liberal Arts or General Education Electives.”

**Students completing one or more of the following Koyo courses with a grade of “C” or better will receive the indicated transfer credit:**
<table>
<thead>
<tr>
<th>Koyo</th>
<th>Berklee College of Music</th>
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<tbody>
<tr>
<td>Guitar Rhythm Training</td>
<td>Fulfills one credit of Ensemble/Lab requirement</td>
</tr>
<tr>
<td>Blue Improvisation</td>
<td>Fulfills one credit of Ensemble/Lab requirement</td>
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<tr>
<td>History of Jazz</td>
<td>LHAN-221 History of Jazz</td>
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<tr>
<td>History of Popular Music</td>
<td>LHAN-222 History of Rock Music</td>
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<tr>
<td>Rock Ad Lib</td>
<td>HR-321 Harmonic Analysis of Rock Music</td>
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<tr>
<td>Songwriting</td>
<td>SW-111 Essentials of Songwriting</td>
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<tr>
<td>Improvisation</td>
<td>PSIJ Jazz Improvisational Techniques</td>
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<tr>
<td>Musical Piece Analysis</td>
<td>LHAN-311 Style Analysis of Classical and Romantic Music</td>
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<tr>
<td>Counterpoint</td>
<td>CP-210 Art of Counterpoint</td>
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<tr>
<td>Theory of Composition</td>
<td>CM-211 &amp; CM-212 Traditional Harmony 1 &amp; 2</td>
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<tr>
<td>Ethnic Music 1 &amp; Ethnic Music 2</td>
<td>LHAN-346 Music of India, the East, and Eastern Europe</td>
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<tr>
<td>Ethnic Music 3 &amp; Ethnic Music 4</td>
<td>LHAN-354 Music of Africa and Latin and South America</td>
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<tr>
<td>Lydian Chromatic Concept</td>
<td>AR-340 Jazz Arranging for Small Ensemble</td>
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Agreement

For Berklee College of Music:

Lawrence J. Simpson, Senior Vice President for Academic Affairs /Provost

Jeanine Cowen, Vice President for Curriculum and Innovation

Camille Colatosti, Dean, Institutional Assessment & Graduate Studies

Michael Hagerty, Registrar

For Koyo:

Takanori Sugauchi, President

September 6, 2013