CONSTITUTION OF BERKLEE CHRISTIAN FELLOWSHIP (BCF)

ARTICLE I  Berklee Christian Fellowship

Section 1: Title
Berklee Christian Fellowship (BCF)

Section 2: Affiliation (if applicable)
No Affiliation

ARTICLE II – PURPOSE

We are a body of Christ followers on campus that seeks to love God and love people. We exist to serve, encourage and love Berklee Students with the love of God.

ARTICLE III – MEMBERSHIP

Section 1: Active Members
Active membership is open to all Berklee College of Music students with the right to vote and hold office.

Membership is open to all Berklee students regardless of religious/political views, sexual orientation, race, nationality or ethnicity.

Section 2: Associate Members
Professor Jethro Da Silva

Section 3: Alumni Members
Alumni membership is open to former Berklee students who were members of the club; they may not vote or hold office.

Section 4: Membership Rules of Order
Come with an open heart and mind, we invite everyone to join us. We require members not to be disruptive, disrespectful or judgmental.

We are a body of Christ followers on campus that seeks to love God and love people. We believe in building a body of students who are filled and empowered with the love of God.
Berklee College of Music student clubs shall not deny membership to any student on the basis of race, age, color, religion, national origin, gender, disability, sexual orientation, veteran status or disability.

Section 5: Duties of Members
Regularly attending BCF’s meetings. Being connected to the people involved in the club. There is no minimum quota or number of meetings you have to be at in order to qualify to be part of BCF.

Section 6: Dues (optional)
NA

Section 7: Removal of Members
If a member is intentionally disruptive and disrespectful to anyone involved in the club, or is continuously disrupting the organizing and running of the club and its regular meetings, they can be removed.

All leaders (officers) must agree on the decision to remove the member. A seven days notice will be given. They will be a right to an appeal, and the right to speak on one’s behalf. The process will take place in a special meeting.

ARTICLE IV. – ELECTED OFFICERS

Section 1: Officers
The officer’s positions are:
1. Two Co-Leaders
2. Men’s group leaders
3. Women’s group leaders
4. Media team leaders
5. Prayer team leaders
6. Outreach team leaders

Section 2: Duties of Officers
1. Two Co-Leaders: Responsible for overseeing the whole club and all its smaller groups. They are responsible for organizing and running the club and its meetings.
2. Men’s group leaders: Responsible for running and organizing men’s group.
3. Women’s group leaders: Responsible for running and organizing women’s group.
4. Media team leaders: Responsible for the media aspect of the club. For e.g., facebook page, youtube account, promo videos, poster/flyer designs, etc.
5. Prayer team leaders: Responsible for running and organizing prayer meetings
6. Outreach team leaders: Responsible for running and organizing outreach activities.

Section 3: Election of Officers
The leaders (officers) are given the responsibility to elect members to become leaders (officers).
All leaders must be open and accountable to one another regarding the members they would like to elect into leadership.
Every year, the two co-leaders elect new co-leaders of BCF.
Leaders who are in all the other positions will elect members to be leaders.
This would take place every academic year, or in any instances where a leader leaves and someone is
required to step up to assume responsibility.

Section 4: Removal of Officers
If a leader (officer) is not doing his/her duties responsibly, he/she may be removed from the position.

All leaders (officers) must agree on the decision to remove the leader. There will also be a voting session
for the members, and more than 50% of them must agree to remove the leader from his/her position.
A seven days notice will be given. They will be a right to an appeal, and the right to speak on one’s
behalf. The process will take place in a special meeting.

ARTICLE V – MEETINGS

Section 1: Business/General Meetings
Main meetings will take place once a week. The co-leaders of BCF will arrange the time and place.
Each smaller group (men’s/women’s group, prayer meetings, etc) will also typically meet once a week.
The smaller group leaders will arrange the time and place.

Section 2: Executive Board Meetings (if applicable)
Executive board meetings takes place 2-3 times a semester. There is no fixed number of meetings. The
co-leaders of BCF arranges the time and place.

ARTICLE VI – ADVISER

Leaders and members will provide recommendations of an adviser. The leadership team (officers) will
then make the final decision on who should be adviser.

Section 2: Qualifications
The adviser must be a Berklee faculty/staff member who has an interest in serving as an adviser. Both
the faculty/staff member and the club members can mutually determine the level of involvement of
the adviser.

Section 3: Duties
He/she has no specific duties to fulfill.
The adviser may not vote but can offer advice to the club.
ARTICLE VII – AMENDMENTS

This constitution may be amended at any regular business/general meeting of the club by two-thirds vote of active membership, provided that the amendment has been submitted to the membership in writing at least one week prior to the business meeting.

All leaders of BCF must approve the amendments for it to be valid.

ARTICLE VIII – ACCOUNTING AND FINANCES

The two co-leaders of BCF will primarily handle and oversee finances. They may delegate the responsibility to a leader or a member for a specific event/project. BCF does not usually deal with financial issues, but if we do it is usually per project/event (e.g. raising funds for homeless shelters, buying food/clothes for the needy, buying gifts for students etc) At all times nobody should be forced into giving money against their own will.

Club members, including officers, are NOT empowered to sign contracts, or enter into agreements, orally or in writing on behalf of Berklee College of Music. All contracts or relationships that will result in payment must be pre-approved by the Student Activities Center.

ARTICLE VI – BYLAWS (optional)

NA

ARTICLE X – COMMITTEES (optional)

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