Constitution

ARTICLE I – NAME

Section 1: Title
Black Student Union At Berklee

Section 2: Affiliation (if applicable)

ARTICLE II – PURPOSE
The Black Student Union At Berklee is a support system for all Berklee students, especially those of African decent. Our purpose and mission is to unite, educate, and empower each other through a community of love, a political and social awareness, and a celebration of African-American culture.

ARTICLE III – MEMBERSHIP

Section 1: Active Members
150

Section 2: Associate Members
32 Faculty associates
Several outside organizations that we collaborate with

Section 3: Alumni Members
40

Section 4: Membership Rules of Order
We ask our members to stay respectful of each other, enter each meeting with a positive attitude, and to be present in mind and spirit. Berklee College of Music student clubs shall not deny membership to any student on the basis of race, age, color, religion, national origin, gender, disability, sexual orientation, veteran status or disability.

Section 5: Duties of Members
Members are asked to attend and participate in every BSU event.

Section 6: Dues (optional)
The BSU E-board agrees to pay a due of five (5) dollars a month.

Section 7: Removal of Members
The removal of a member from BSU would be necessary in the event of excessive, inappropriate comments and actions. All removal procedures will follow due process, including adequate written notice (7 days minimum), the right to speak on one's behalf, and right to an appeal. The club will specify whether the process can take place at a regular meeting or if a special meeting (hearing) is necessary as it relates to each situation.
ARTICLE IV. – ELECTED OFFICERS

Section 1: Officers
President: Erica Thomas
Vice-President: LaTracia Ross
Parliamentarian: Moussa Sy
Treasurer: Nyilah Cardoza
Secretarial Committee: Joshua Bailey and Shira Ward
Social Action Committee: Rachel Stanley and Vanessa Hamb
Public Relations: Vanessa Hamb and Cody Little

Section 2: Duties of Officers
Erica Thomas: Email Faculty, delegate, and assist other officers in any way possible.
LaTracia Ross: Head the BSU Mentorship Program and assist in delegation.
Moussa Sy: Keep order at BSU meetings (including E-board) and assist in any tasks needed.
Nyilah Cardoza: Manage BSU funding, head any fundraising event, collect monthly dues, and monitor donation box.
Joshua Bailey: Record E-board meeting minutes, create and provide any supplemental documents needed for every event, and send emails to members.
Shira Ward: Create BSU monthly calendar and newsletter and send emails to members.
Vanessa Hamb: Create event flyers and promotions and coordinate any BSU collaborations.
Rachel Stanley: Create and manage electronic promotions
Cody Little: Advertise BSU meetings, head BSU Street Team, post flyers around campus, and assist LaTracia with the BSU Mentorship Program.

Section 3: Election of Officers
Potential officers are nominated by other members or themselves then voted on by the current E-board.

Section 4: Removal of Officers
E-board officers will be removed from their position for poor discipline or lack of performance. All removal procedures will follow due process, including adequate written notice (7 days minimum), the right to speak on one's behalf, and right to an appeal. The process will take place at a special meeting (hearing).

ARTICLE V – MEETINGS

Section 1: Business/General Meetings
General meetings take place once every two weeks in correlation with the college's calendar.

Section 2: Executive Board Meetings (if applicable)
E-board meeting take place once every week.

ARTICLE VI – ADVISER

Section 1: Election
The BSU advisor is nominated by a member and then voted on by the E-board, if said faculty accepts the responsibility. The length of duty is until advisor is removed or chooses to step down.
Section 2: Qualifications
The adviser must be a Berklee faculty/staff member who has an interest in serving as an adviser. Both the faculty/staff member and the club members can mutually determine the level of involvement of the adviser.

Section 3: Duties
The adviser may not vote but should offer advice and resources to the club.

ARTICLE VII – AMENDMENTS
This constitution may be amended at any regular business/general meeting of the club by two-thirds vote of active membership, provided that the amendment has been submitted to the membership in writing at least one week prior to the business meeting.

ARTICLE VIII – ACCOUNTING AND FINANCES
Our treasurer, Nyilah Cardoza, will be in charge of managing BSU’s accounts and finances.

ARTICLE VI – BYLAWS (optional)
ARTICLE X – COMMITTEES (optional)