



12-Week Tuition Deposit Form

Berklee College of Music would like you to verify that you are planning to attend the 12-Week Full Credit Summer Program by submitting a \$100.00 tuition deposit. The deposit is a pre-payment towards your tuition and will ensure that you are sent important registration and billing information for the summer semester. Please complete this form and return it to the appropriate address listed below. Please DO NOT send any other materials with your payment.

The \$100.00 tuition deposit is **non-refundable** in the event of cancellation and may not be transferred to any other semester. Please be sure of your summer plans before submitting your deposit in order to avoid unnecessary payments.

You may pay your tuition deposit by credit card, check, money order or bank wire.

- **Mastercard/Visa** – Call the Bursar’s Office at (617) 747-2165 or fill out and mail the form below
- **Check or Money Order issued by a U.S. bank or post office** – Mail your check or money order with the form below.
- **Bank Wire** – Directions for bank wire are on the Berklee website at: <http://www.berklee.edu/financing/payment-methods.html>

PLEASE DO NOT SEND CASH



If paying by CREDIT CARD (MasterCard and Visa only):

Student’s name _____	Berklee ID# _____
Cardholder name _____	Amount to be charged: <input type="checkbox"/> \$100.00
Credit card number _____	Expiration date _____
Signature _____	Phone Number _____

Please use this form and mail CREDIT CARD information to: **Berklee College of Music**
1140 Boylston Street
Attn: Bursar’s Office
Boston, MA. 02215-3693



If paying by CHECK: Please include the words “Transaction Code #2-12-Week Deposit” on your check

All payments must be made in U.S. dollars. Please **DO NOT** send checks issued by a foreign bank

- Make payable to Berklee College of Music
- Include your full name and Berklee ID# on the Check

Please use this form and mail CHECK to: **Berklee College of Music**
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Attn: Bursar’s Office
Boston, MA. 02215-3693