



Berklee GLBT Leadership Fund

GLBT Allies at Berklee is an organization at Berklee College of Music for people who are working together to promote a safe and supportive campus atmosphere for the gay, lesbian, bisexual, and transgendered (GLBT) members of the Berklee community. People who display this symbol are acknowledging their role as allies to all of the Berklee community, including straight, gay, lesbian, bisexual, and transgendered people.

The Berklee College of Music GLBT Leadership Fund, established in 2008 through an alumna gift, provides support to currently enrolled Berklee students working to benefit the gay, lesbian, bisexual and transgender community on or off campus. Applications are open to any Berklee student, regardless of sexual orientation, and must be submitted to Keppie Coutts in the Office of Cultural Diversity by **February 2, 2009**, and must include both this application form and the items on the attached checklist.

Award amount: \$1,000*

Submission deadline: February 2, 2009

Application Form:

Name: _____
Address: _____
Phone: _____
E-mail: _____
Berklee ID: _____
Mailbox: _____
Semester: _____
Major: _____

Completed application materials must be delivered by 5:00pm on February 2, 2009 to:

***Keppie Coutts
Office of Cultural Diversity
1140 Boylston Street, MS 1140-DIV
phone: 617.747.3193 email: kcoutts@berklee.edu***

* The award will be issued as two (2) \$500 credits towards tuition. Students must have at least 2 remaining credits and must be enrolled in a minimum of 2 credits in order to receive the award. If a student has a zero balance at the time the tuition credit is applied to their account, a check will be issued by the Bursar's Office one week after the credit is applied. The first credit will be applied upon notification of the scholarship award and the second credit will be applied upon completion of the project.

Application Checklist:

- 1. Project Summary** (250 words maximum) – include start and end dates
- 2. Project Description** (2 pages maximum, double-spaced, 12 font)
 - Who will be involved?
If your project includes any off-campus organizations, please include name, phone and address of the organization, and contact person
 - What activities will occur?
 - Where will your project take place?
 - How does your project improve the lives of GLBT people?
 - What experiences have prepared you to complete this project?
 - What sparked your interest in GLBT issues?
- 3. Project Budget (optional)** – Please submit a budget (see attached budget form) if there are costs connected to your project.
- 4. Two letters of reference** from individuals (not including relatives) who can comment on your leadership potential, i.e., advisor, teacher, employer

Additional Information:

Student Responsibilities

- Initiate, implement, and complete a project benefiting the GLBT community
- Maintain communication with a Berklee GLBT Allies-designated contact throughout the project's duration
- Provide a written final report within 60 days of the project's completion to the GLBT Allies at Berklee and the GLBT Leadership Fund selection committee

Selection Procedures

- All submissions will be reviewed by the GLBT Leadership Fund selection committee
- Two students will be selected; each will receive a \$1,000 award
- Selected students will be announced on April 1, 2009
- Project must be completed within one year (12 months from start date)
- Student must be enrolled upon completion of project

Types of Projects Supported (these are only a few examples)

- Benefit concert for a GLBT cause
- Community outreach to GLBT youth through educational or social activity
- Community concert for GLBT seniors or youth
- Internship for a GLBT organization

For help with writing the proposal, contact Berklee's Writing Center:

<http://www.berklee.net/wc>

**If you have any questions about your application please contact Keppie Coutts at
617.747.3193 or kcoutts@berklee.edu.**